

St Brendan's Primary School Nursery Unit  
Moyraverty  
Craigavon  
BT65 5HS

Principal: Mrs L French  
Chair of Board of Governors: Mrs P Hagan

Maintained Nursery Unit  
Admissions No: 52 (Full-time)  
Session Times: 9:10am – 1:45pm/1:45pm

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### Respective Functions of the Board of Governors and the Principal in relation to admissions.

The Board of Governors draws up the admissions criteria and delegates to an Admissions Sub-Committee, which includes the Principal, the responsibility for applying these criteria. Any reference herein to the term the Board of Governors includes any Sub-Committee appointed by the Board of Governors for the purposes of applying the admissions criteria.

### Admissions Criteria

A timetable of pre-school admissions procedures setting out the dates by which an application is to be submitted is available at [www.eani.org.uk/admissions](http://www.eani.org.uk/admissions) under 'Pre-School Admissions'. During the admissions procedure when applying the criteria punctual applications will be considered before late applications are considered.

The application procedure opens on 7 January 2021 at 12noon (GMT) and an application submitted by the closing date of 29 January 2021 at 12noon (GMT) will be treated as a punctual application. An application received after 12noon (GMT) on 29 January 2021 will be treated as a late application.

As the pre-school admissions procedure is in two stages the timetable also specifies the relevant dates at Stage 2 which will determine if an application is to be considered as punctual or late.

- 1 Children from socially disadvantaged circumstances born between 2 July 2017 and 1 July 2018 (both dates inclusive), and at the time of application whose normal residence is within \*Moyraverty Parish. \*A birth certificate is required with application form to verify age of child.

***Note: Children from 'socially disadvantaged circumstances' means a child whose parent is in receipt of (i) Income Support, or (ii) Income-based Jobseeker's Allowance, or (iii) an award of Income Support which has been converted into an Employment and Support Allowance and the level of benefit remains the same, or (iv) Universal Credit. When parents apply for places for their child on this basis they must provide Benefit Verification to confirm that they are in receipt of a qualifying payment. This should be provided to the Pre-School of first preference and the application procedure for Pre-School will outline how this can be submitted.***

- 2 Children with special educational needs born between 2 July 2017 and 1 July 2018 (both dates inclusive) and at the time of application whose normal residence is within \*Moyraverty Parish. \*A birth certificate is required with application form to verify age of child. Children with special educational needs, means, for these purposes a child in their final pre-school year who should be treated as having special educational needs if, in the opinion of the Education Authority, they have significantly greater difficulty in learning than the majority of children of their age.\*
- 3 Children who are the child of a family presently enrolled in St Brendan's Primary School. This refers to P1 to P7 classes and/or whose siblings(s) will be enrolled at St Brendan's on the 1<sup>st</sup> September 2021.
- 4 Children not from socially disadvantaged circumstances born on or between 2 July 2017 and 1 July 2018 (both dates inclusive).
- 5 Applicants who are a looked after child (LAC), defined by the Children NI Order 1995 as children who are in the care of a Trust or who are provided with accommodation by the Trust.

In the event of more pupils satisfying the last criterion which can be applied, then selection for the remaining places will be on the basis of the following sub-criteria

### Admissions Sub-Criteria

- I The remaining places will be allocated on the basis of the proximity of the child's home to school, priority being given to those living nearest the school as measured using Google Maps UK. If the final places to be allocated have identical measurements as identified by Google Maps UK, selection will on the basis of alphabetical order of surname, then forename, then middle name (as per Birth Certificate).
- II Children who, in the opinion of the Board of Governors, have special home circumstances and at the time of application whose normal residence is within \*Moyraverty Parish, considered in the order set down:-
  - (a) A child who has one or both parents deceased;
  - (b) A child from a family of 3 or more pre-school children;

- (c) Children who are twins (or other multiple births);
- III Eldest child in the family;

### **Children who may have 2 Years access to Nursery Education**

If places still remain after the application of the above criteria, the following additional criteria will be applied in order for children eligible for 2 years of pre-school education.

- 1 Children born between 2 July 2018 and 1 July 2019 (both dates inclusive) and who are a child of a family presently enrolled at St. Brendan's Primary School or Nursery Unit on 1 September 2021 will be allocated remaining places according to chronological order of birth.
- 2 Further remaining places for children born between 2 July 2018 and 1 July 2019 (both dates inclusive) will be allocated according to chronological order of birth.

Where two or more children have the same date of birth (except twins or other multiple births) final selection will be on the basis of alphabetical order of surname. If two or more children have the same surname the alphabetical order of the first forename will be used and if required thereafter subsequent forenames.

### **Duty to Verify**

The Board of Governors reserves the right to require supplementary evidence as it may determine to support or verify information on any application form.

\*Children who reside within the Parish of Moyraverty will be verified using the map of the parish.

\*All requested documentation should be provided directly to the first preference school.

If the requested evidence is not provided to the Board of Governors by the deadline given, this will result in the withdrawal of an offer of a place. Similarly, if information is supplied which appears to be false or misleading in any material way, the offer of a place will be withdrawn.

### **Waiting List Policy**

Should a vacancy arise after placement letters are issued from the school, all applications to pre-school that were initially refused, new applications, late applications where new information has been provided will be treated equally and the published criteria applied. This waiting list will be in place until 30 June 2022.

The school will contact you in writing if your child gains a place in the school. Your child's name will be automatically added to this waiting list. Please contact the school if you wish your child's name to be removed from the list.

### **Note**

It is expected that all children will be toilet trained by the time of admission. If parents feel there may be difficulties with this they should contact the Principal.