

St Brendan's Primary School (Craigavon)  
Moyraverty  
Craigavon  
BT65 5HS

Maintained Primary School

Enrolment Number: 564  
Admissions Number: 81

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PRINCIPAL: Mrs L French

CHAIR OF BOARD OF GOVERNORS: Mrs P Hagan

### **RESPECTIVE FUNCTIONS OF THE BOARD OF GOVERNORS AND PRINCIPAL IN RELATION TO ADMISSIONS**

The Board of Governors draw up and apply the criteria for admissions.

### **ADMISSIONS CRITERIA**

During the admissions procedure when applying the criteria punctual applications will be considered before late applications are considered. The application procedure opens on 7 January 2020 at 12noon (GMT) and an application submitted by the closing date of 30 January 2020 at 12noon (GMT) will be treated as a punctual application. An application received after 12noon (GMT) on 30 January 2020 will be treated as a late application.

The Board of Governors will apply the following criteria in the order indicated to identify which children should be admitted either at initial admission to education or on transfer from another school.

1. Children of compulsory school age and at the time of application whose normal place of residence is within \*Moyraverty Parish. \*A birth certificate is required to verify age of child.
2. Pupils who are a child of a family presently enrolled in the school.
3. Children of compulsory school age from other areas.
4. Applicants who are a looked after child (LAC), defined by the Children NI Order 1995 as children who are in the care of a Trust or who are provided with accommodation by the Trust.
5. The remaining places will be allocated on the basis of the proximity of the child's home to the school, priority being given to those living nearest to the school. (As measured by Google Maps UK).

Criterion 5 will also be used to discriminate within any oversubscribed criterion.

\*Children who reside within the Parish of Moyraverty will be verified using the map of the Parish.

\*All requested documentation should be provided directly to the first preference school.

### **DUTY TO VERIFY**

The Board of Governors reserves the right to require such supplementary evidence as it may determine to support or verify information on any application form.

If the requested evidence is not provided to the Board of Governors by the deadline given, this will result in the withdrawal of an offer of a place. Similarly, if information is supplied which appears to be false or misleading in any material way, the offer of a place will be withdrawn.

### **WAITING LIST POLICY**

Should a vacancy arise after placement letters are issued from the school, all applications for admission to Primary 1 that were initially refused, new applications, late applications where new information has been provided will be treated equally and the published criteria applied. This waiting list will be in place until 30 June 2021.

The school will contact you in writing if your child gains a place in the school by this method. Your child's name will be automatically added to the list. Please contact the school if you wish your child's name to be removed from the list.

**ADMISSION TO P2 – P7**

When a written or verbal application is made for a child to enter a class or year which is considered full, his/her name will be placed on a waiting list pending a place becoming available

APPLICATIONS AND ADMISSIONS TO PRIMARY 1		
Year	Total Applications	Total Admissions
2018/2019	61	61
2019/2020	43	43
2020/2021	41	41